



Blue Line

Management & Consulting Services, LLC

General Manager's Report

November 2024

Prepared for:

PALOMA CREEK
DISTRICTS

&

Northlake Estates

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Management and Operational Activities:

- **Management and Operation Updates and Items / Requests and Recommendations for Future Consideration:**
 - For the month of November 2024 Blue Line read, handled, reviewed, and/or responded to 152 emails to the GM email account and 271 emails to the Customer Service email account.
 - Southern Botanical continues to evaluate irrigation systems and conduct assessments of grounds throughout the neighborhood. Some quotes are in and are listed below in the action items. They are still trying to determine how many new meters will be needed to isolate District systems from HOA systems. Mustang SUD still needs to provide information and repair some meters.
 - GM has submitted the sign and pole order for bids (for speed limit signs, stops signs, and poles). Order will be placed as soon as bids are received and reviewed for accuracy.
- **Mustang Water Reports, Appeals, UTRWD Updates or Concerns:**
 - Blue Line handled multiple extension requests, disconnects, Adjustments, and refunds with Mustang SUD again this month.
 - UTRWD remains in Stage 1 Drought Restriction. Mustang SUD and The Districts also remain in Stage 1.
 - For all reports related to Mustang SUD use this link below:

https://dww2.tceq.texas.gov/DWW/JSP/EnfActBySys.jsp?tinwsys_is_number=1312&tinwsys_st_code=TX&wsnumber=TX0610036%20%20%20&DWWState=TX

- **Trash Collection Service Updates/Issues:**

- For the month of November the GM's office received just a few trash and recycle related complaints. There were a few instances of missed bins or trash, recycling and bulk being left down, but in most instances the items were recovered by Waste Connections the following day.

- **Public Safety / GM Liaison Committee Updates:**

A. The last meeting was held on December 9th, 2024. Topics included receiving an update from Little Elm Police Department, updates on services provided by Aubrey Fire Dept (stats unavailable at that meeting), Waste Connections, Southern Botanical Landscaping, updates from the website and communications committee, an update on UTRWD Stage 2 drought restrictions, discussion regarding the funding for crossing guards for elementary schools, emergency response committee plans for the future, training on the PTT radios, discussions regarding the purchasing of a radar trailer and/or pole mounted signs, and general updates from directors.

B. GM is still awaiting 8A BOD to designate two members to be permanently assigned to this committee.

C. Emergency Management Coordinator Updates:

- i. GM will start working on an emergency operations manual that is set to be completed by first quarter 2025.
- ii. Winter Weather Outlook:
 - EMC/GM received an outlook from the Energy Reliability Council of Texas this month and disseminated it to all directors. Their outlook mirrors the previous month's outlook from NOAA.
 - Key Points:
 - Above normal temps expected across the state. 1-2 degrees higher than normal for our area.
 - Potential outbreaks of extreme cold are still possible.

- Slightly below normal precipitation expected.
- 68% of the state is in moderate or worse drought (most in over a year).

ii. PTT Rapid Radios:

- Training on PTT radios was conducted with members that were in attendance. Blue Line has developed and will maintain an inventory log for the radios issued.

*The next PC Safety Committee meeting is scheduled for **MONDAY, January 13th, 2025 at 6:30 PM**. This is not an open public meeting as it does not meet the requirements under the Open Meetings Act as stipulated by the Office of the Attorney General of Texas.*

● **Website, Communications, and Tracker Ticket Committee Updates:**

- The last meeting occurred on December 4th. GM was unable to attend the last meeting but has reviewed the site thoroughly and met with various directors to get items listed below updated by Triton.
- Website is functioning well with only minor issues/requests reported:
 - More timely addition of GM reports to the website has been requested by directors.
 - Change the Fire Department from Aubrey to Little Elm.
 - Updates to dates and times of meetings need attention to detail to ensure accuracy.
 - Helpful links: Change Rhino to Waste Connections has been requested. Add Denton ISD link, add Little Elm Fire
- Blue Line placed the website QR codes on all the message boards.
- There are currently two (2) open tickets for requests to video tape or stream meetings. The boards have reviewed and considered the possibilities but no actions have been taken to date.

- **Neighborhood Maintenance Issues/Updates/Concerns by District:**

- A. **District 8 A:**

1. Blue Line replaced the faded stop sign on Freesia @ Perennial.
2. Blue Line is maintaining a roadway repair list for 8A for roadway cracks, settling, and potholes. Estimates will be obtained and roadway repairs scheduled for the first quarter 2025.
3. Consider and approve quote 2096722 from Stalker Radar in the amount of \$11,750.00 for the purchase of one (1) SAM Radar trailer (\$2350.00 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
4. Consider and approve quote 2096824 from Stalker Radar in the amount of \$10,071.00 for the purchase of two (2) pole mounted radar signs (\$2014.20 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
5. Consider and approve district business cards for district directors that want them. GM to determine specific information for the cards from individual board members and order accordingly.
6. Resident complaint: Consider possible actions for district consultants (GM and Engineers) to take regarding a request from an 8A resident to eliminate the bicycle lane and add another traffic lane on South Paloma Creek due to increased traffic and back-ups.

B. District 8 B:

1. Blue Line responded to a report of a dead tree in the median that had fallen over. Tree was cut up, removed, and disposed of.
2. Blue Line handled a complaint of trees encroaching into a resident's yard in the 1100 block of Golden Eagle. Collum Trees will provide a bid for trimming.
3. Blue Line responded to the 1800 block of Marlin regarding illegal dumping. Unknown suspect dumped a load of dead shrubs and branches in the street. Items were removed and disposed of. GM contacted several neighbors who had no suspect information and GM found no signs of recent landscape work in the area.
4. Consider and approve quote 2096722 from Stalker Radar in the amount of \$11,750.00 for the purchase of one (1) SAM Radar trailer (\$2350.00 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
5. Consider and approve quote 2096824 from Stalker Radar in the amount of \$10,071.00 for the purchase of two (2) pole mounted radar signs (\$2014.20 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
6. Consider and approve district business cards for district directors that want them. GM to determine specific information for the cards from individual board members and order accordingly.
7. Consider and approve proposal 101033 from Southern Botanical in the amount of \$6085.49 to repair all irrigation systems.

C. District 11 A:

1. Blue Line responded to the median just south of Rosson regarding a tree hit by a vehicle that was leaning and posing a risk to vehicles. Tree was felled, cut up in pieces and disposed of by Blue Line crews. LEPD CFS 24211879.
2. Consider and approve estimate 2755 from WOPAC in the amount of \$5,500.00 to install concrete around the drop inlet at 612 New Marion Dr.
3. Consider and approve quote 2096722 from Stalker Radar in the amount of \$11,750.00 for the purchase of one (1) SAM Radar trailer (\$2350.00 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
4. Consider and approve quote 2096824 from Stalker Radar in the amount of \$10,071.00 for the purchase of two (2) pole mounted radar signs (\$2014.20 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
5. Consider and approve district business cards for district directors that want them. GM to determine specific information for the cards from individual board members and order accordingly.
6. Consider and approve proposal 101030 from Southern Botanical in the amount of \$12,956.07 to repair all irrigation systems.
7. Resident Complaint: Consider possible actions for district consultants (GM and Engineers) to take regarding a request from an 8A resident to eliminate the bicycle lane and add another traffic lane on South Paloma Creek due to increased traffic and back-ups.

D. District 11 B:

1. Southern Botanical has completed their analysis of the damages and issues in the southernmost three medians on PC. An estimate (23566) was received in the amount of \$33,899.40. Pettit is working with the developer to get this paid/installed.
 - *Zone Installation (11) Zones-Turf(8) and Bubblers(3) with trencher-\$24,199.83*
 - *Controller, Mounting Post, Rain & Freeze Sensor-\$699.57*
 - *Boring-\$9,000*



2. 2200 block of Scott Creek: Continued oil leak issues with a resident's car. Legal is sent another letter and LEPD is verifying it as abandoned.
3. Traffic study at Eppright and Villa Paloma showed a multiway stop is not warranted at this time. Pettit engineers have inquired with Lee Engineering about the addition of a crosswalk. GM seeks details, recommendations, and/or direction so that bids can be obtained if a mid-block crossing is a possibility and desired by the board.
4. Blue Line continues to work with Mustang SUD regarding valve risers that are trip hazards within the district.

5. Consider and approve quote 2096722 from Stalker Radar in the amount of \$11,750.00 for the purchase of one (1) SAM Radar trailer (\$2350.00 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
6. Consider and approve quote 2096824 from Stalker Radar in the amount of \$10,071.00 for the purchase of two (2) pole mounted radar signs (\$2014.20 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
7. Consider and approve district business cards for district directors that want them. GM to determine specific information for the cards from individual board members and order accordingly.
8. Consider and approve proposal 101032 from Southern Botanical in the amount of \$6160.24 to repair all irrigation systems.
9. Consider and approve proposal 25033 for median groundcover from Southern Botanical in the amount of \$52,609.27 for Purple Wintercreeper



or \$87,609.27 for Native Horseherb



10. Resident Complaint: Consider possible actions for district consultants (GM and Engineers) to take regarding a request from an 8A resident to eliminate the bicycle lane and add another traffic lane on South Paloma Creek due to increased traffic and back-ups.

E. District 11 C:

1. Blue Line crews removed trash and debris from the 11C outfall areas along Eppright Drive after receiving a complaint.
2. Consider and approve quote 2096722 from Stalker Radar in the amount of \$11,750.00 for the purchase of one (1) SAM Radar trailer (\$2350.00 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
3. Consider and approve quote 2096824 from Stalker Radar in the amount of \$10,071.00 for the purchase of two (2) pole mounted radar signs (\$2014.20 per District). The Public Safety Liaison Committee was unanimous in their recommendations and support for this purchase.
4. Consider and approve district business cards for district directors that want them. GM to determine specific information for the cards from individual board members and order accordingly.



Little Elm Police Services:

I. Personnel/Equipment/Budget Updates:

Personnel: No updates.

Vehicle Updates: No updates.

Equipment: Flock cameras are still pending. The process was delayed due to staff changes at the TOLE purchasing. LEPD is still seeking bids at this time for other equipment items that were approved a few months back.

Budget: No updates.

II. Community Events and Crime Prevention Efforts

None reported to the GM.

III. Braswell Zone School Updates from LEPD (from the SRO Sergeant):

Catherine Bell:

1. See attached newsletter.

Paloma Creek Elementary:

1. See attached newsletter.

Navo Middle School:

1. See attached newsletter.

Braswell High School:

1. See attached newsletter.

IV. Police Calls For Service, Traffic Enforcement Statistics and Related Activities.

For the month of **November 2024**, Little Elm PD logged the following TOTAL calls and activity in all of Paloma Creek:

Total Calls: 487 (dispatched/self-initiated) down from 581 in Oct.

Dispatched calls: 381 down from 438 in Oct.

Officer Initiated calls/contacts: 106 (22%)

Traffic Stops: 42, down from 74 in Oct.

Traffic Warnings and Citations Issued: 13/5

Parking Violation Complaints: 31

****See Attached Reports Provided By LEPD For More Detailed Information on Street Crimes Unit Activity and Notable Offenses****

Aubrey Fire Services

I. Aubrey FD Coverage/Staffing/ Updates:

- A. Staffing: Unknown. Aubrey FD Chief did not provide stats in time for this report.
- B. Apparatus Update: None at this time.
- C. Personnel Updates: None

II. Community Events:

- A. N/A

III. Run Logs and Calls:

- A. Unknown. Aubrey FD Chief did not provide stats in time for this report.

NOTE: Little Elm Fire Department started services to the districts effective Dec 1, 2024. Prior to starting service to the Districts, LEFD Station 3 on Navo became a two company station housing two engines, two ambulances and increasing staffing levels to support those apparatus.



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